Preparing For School – A Checklist

- Return the following forms that were mailed earlier in the summer. Call the High School Office at 402-393-1190 if you have lost these forms:
  - Parent/Guardian Contact Information
  - Emergency Contact Information
  - Student Health Update

- Review course schedule on PowerSchool and check for any errors.

- Order books online. Click HERE for textbook and app purchase available through the Prep website.

- Review the Student-Parent Handbook and submit the required online Student-Parent Handbook Agreement before registration. You may also want to review selected handbook changes.

- Check school clothing and hair style to confirm they are within dress code expectations.
  - Is hair clean, groomed, the natural color, and above the eyebrows, collar and earlobe?
  - Are clothes too small, worn out or no longer neat and clean?

- Confirm that parent mobile phones are registered with our emergency text notification service by texting any one of the following words to the number 68453: subscribe, optin or yes. It is okay to repeat this process. Click HERE to learn more about SchoolMessenger emergency notification.

- Submit an Emergency Action Plan (EAP) to the Dean’s Office IF the student has a life-threatening condition such as severe asthma, allergies, diabetes or seizures.

- Complete and return to the Dean’s Office the Prescription Medication/Authorization to Carry and Self-Administer Form which requires a physician’s signature IF the student needs to take prescription medication while at school.

- If involved in athletics (especially any fall sports), complete the required athletic forms.

- Find locker assignment and locker partner (if sharing a locker) on PowerSchool. Locker partners should call, text or email each other to make arrangements for sharing a lock. Students may access an electronic version of the Student-Parent Directory by logging in to the portal.

- Purchase a school-issued, gray-faced padlock for $5.00 at registration if you need a new one. For those with locker partners, discuss who will provide the padlock.

- Purchase a parking permit if driving to school. Permits are available only online by clicking HERE.

- Complete a picture order form with a separate check payable to Jeremy Johnson Photography IF purchasing school photos. Click HERE for the order form and click HERE for information for seniors.

- Fund lunch account through myschoolaccount.com. Remember that we use a cashless payment system. Consider volunteering to help serve lunches by clicking HERE.

- Make annual, semi-annual or quarterly tuition payments by Monday, August 10, 2015.